



NO. CBSE/AFF./Circular/76030/2023

Dated: 25.08.2023

Circular No. Aff- 23/2023

**CIRCULAR**

To  
All Heads & Managers of the Schools

Subject: - **Extension of timeline for submission of applications by existing schools under some categories of affiliation for the session 2024- 25 in SARAS 4.0- reg.**

The Board had issued Circular No. 17/2023 dated 28.04.2023 regarding submission of applications under various categories of affiliation for the session 2024- 25 in SARAS 4.0 portal upto 30<sup>th</sup> June, 2023. The timeline for submission of application was extended to all the existing schools vide Circular No. 19/2023 dated 23.06.2023 upto 31<sup>st</sup> July, 2023. Further, in view of issues faced by the schools in submission of applications the timeline for (1) Extension of Affiliation, (2) Section Increase & (3) Permission to increase/ decrease/ correction of land area of school was extended by one month upto 31<sup>st</sup> August, 2023 vide Circular No. 22/ 2023 dated 28.07.2023.

In this connection, the Board after due consideration has decided to extend the timeline for submission of the online applications for the session 2024- 25 in SARAS 4.0 and updating OASIS portal upto 15<sup>th</sup> September, 2023. It may be noted that only in respect of following categories of application, the date is extended:-

- i. Extension of Affiliation
- ii. Section Increase
- iii. Permission to increase/ decrease/ correction of land area of school

This issues with approval of the Competent Authority.

(S Dharini Arun)  
Joint Secretary (Affiliation)

**Distribution:**

1. All Managers/ Principals of Independent category schools Affiliated to CBSE.
2. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi 110016.
3. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Institutional Area, Sector 62, Noida 201307, District Gautam Budh Nagar, Uttar Pradesh.
4. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi 110054.
5. The Director of Public Instruction (Schools), Union Territory Secretariat, Sector 09, Chandigarh 160017.
6. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim 737101.
7. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar 791111.
8. The Director of Education, Govt. of A& N Islands, Port Blair 744101.
9. All Education Secretaries of States/ UTs.
10. Deputy Secretary to the Chairman, CBSE for kind information to the Chairman.
11. All HODs of CBSE.
12. The Joint Secretary (A & L), CBSE.
13. All the Regional Directors/ Regional Officers/ COE Heads of CBSE with the request to disseminate the information further.
14. The Under Secretary (IT), CBSE, Preet Vihar, Delhi-92 - with request to upload the Circular in the main page as well as in the SARAS Portal for information to all stake holders.

(S Dharini Arun)  
Joint Secretary (Affiliation)